Meeting Commenced: 7.00pm

PRESENT: Andrew Balfour, Heather Ferguson, Trudy Evans, Sharon McCartney, Tristan Mether, Chris Bills, Simon Robinson, Mark Wilms, Kate Schultz, Ross Gillies, Lyn Raven

GUEST: Rob Juratowitch, Senior Education Improvement Leader, South Eastern Victoria Region

APOLOGIES: Brendan Dawson

MINUTES OF PREVIOUS MEETING - (16th July, 2016)
Minutes of the previous meeting distributed.

MOTION: “The minutes of the previous annual meeting dated (16th/07/2016) be accepted as a true and accurate record of that meeting”

MOVED: Chris Bills  SECONDED: Lynette Raven

BUSINESS ARISING FROM PREVIOUS MINUTES – Deferred to General Business

MOTION: “School Council meeting be suspended to allow Principal Selection process Training run by Rob Juratowitch to occur”

MOVED: Mark Wilms  SECONDED: Chris Bills

Meeting suspended: 7.05pm
School Council Training for Principal Selection process delivered by Rob Juratowitch
Meeting resumed: 8.20pm

CORRESPONDENCE – Prepared by Brendan and presented by Andrew

IN
- Gabreille Leigh, President, Victorian Principals Association – Principal’s Day 2016
- Ken Leongue, Managing Director Beleza – Apology Letter
  - Beleza have implemented changes to their supply chain which they say will significantly improve availability of stock
- Cythia Lahiff, Chief Financial Officer, Financial Services – Schools End of Financial Year Attestation
- David Howes, Acting Assistant Deputy, Early Childhood and School Education Group – Victorian Curriculum F:10: Funding for school planning
- Susan Killeen, Area Manager, Quality Assessment and Regulation Division, 18th July 2016 – Failure to Submit Quality Improvement Plan
- Susan Killeen, Area Manager, Quality Assessment and Regulation Division, 18th July 2016 – Failure to Submit Quality Improvement Plan email
- Susan Killeen, Area Manager, Quality Assessment and Regulation Division, 18th July 2016 – Notification of commencement of assessment and rating cycle request for quality improvement plan
• Bruce Armstrong, Deputy Secretary, Regional Services Group, 19th July 2016 – Professional Learning Communities in Victoria
• Bruce Armstrong, Deputy Secretary, Regional Services Group, 19th July 2016 – Building Communities: Release of new Parent Payment Policy
• Lachlan Tan, Director, Vulnerable Childrens Branch – Navigator gets underway
• Tony Bugden, Executive Director, People Divison – School-based consultation-reporting requirements 2016
• School Breakfast Club Promotional Material – 500 School Breakfast Clubs help serve up a great education
• Pete Zwiers, School Breakfast Program Manager, 26th July 2016 – Baseline Survey
• Gallagher Bassett – Move your School Council policy to the Department of Education’s new claims agent
• Wendy Timms, Executive Director, Performance and Evaluation – School Staff Survey 2016
• Wendy Timms, Executive Director, Performance and Evaluation – Mid Year School Census Data Collections 2016
• Mark Tainish, A/Executive Director, Wellbeing, Health and Engagement – Preventing and responding to online incidents of concern affecting students
• Wendy Timms, Executive Director, Performance and Evaluation – Importance of Student Voice: refreshed student attitudes to school survey

OUT
• Brendan Dawson, School Shade Grants Program, Round 2 Application Expression of Interest Form
• Staff to Parents – Parent / Student / Teacher Conferences Information
• Gippsland Sports Camp to Selected Students – 21st ENGIE Gippsland Primary Schools Sports Camp 2016 Information
• Staff to Parents, RE: Lions Junior Public Speaking Competition

MOTION: “The correspondence is received and actions endorsed”
MOVED: Kate Schultz SECONDED: Ross Gillies

REPORTS


MOTION: “The Financial Statements be ratified and all accounts be approved for payment”
MOVED: Tristan Mether SECONDED: Simon Robinson

PARENT ASSOCIATION – Presented by Kate.
Kate noted:
• Sweat for the Kids fundraiser is scheduled for October 16
• Catering for Anne’s afternoon tea is being arranged by parent association
• Kate is seeking a price from a trades person to finish the kitchen

MOTION: “The Parent Association report be accepted and all recommendations and fundraising activities be endorsed”
MOVED: Kate Schultz SECONDED: Heather Ferguson

ACTING PRINCIPAL’S REPORT - Prepared by Brendan and presented by Andrew – July Report was tabled (refer attached report) and discussed
• Decision on what to spend the $1,000 donation from the Lion’s Club on is to be held over until the next meeting. Discussion was held around whether to use the money to supplement the cost of the blinds for the front windows of the school. General consensus was that this money may be better spent on something that directly contributes to the student’s learning, with funding for blinds to come out of the budget.

**MOTION:** “The Acting Principal’s Report be accepted and all recommendations endorsed”  
**MOVED:** Chris Bills  
**SECONDED:** Lynette Raven

**BUILDING AND GROUNDS COM (Mark)**
• Path works at the bus stop gate will happen soon during school hours. Works will commence in the morning after the bus drop off and be completed before the after school bus pick up.
• Mrs Abbott has made a request for some ‘blue board’ for the installation of the mosaic boards
• Four quotes for blinds to the front windows have been received. Decision on what action to take to be held over until the next meeting
• One of the table tennis tables is buckled. This will be addressed shortly.
• The reverse privacy doors have arrived. Discussed painting and hanging the doors.

**MOTION:** “The Building and Grounds Committee Report be accepted and all recommendations endorsed”  
**MOVED:** Mark Wilms  
**SECONDED:** Chris Bills

**CURRICULUM AND POLICY COM (Trudy) – Not report this month**

**GENERAL BUSINESS**
• Decision regarding amendment to School Uniform Policy (as per discussion last meeting) to be deferred until next meeting

**MOTION:** “School Council approves that funds be made available to the subcommittee for Anne’s farewell for afternoon and a gift”  
**MOVED:** Mark Wilms  
**SECONDED:** Andrew Balfour

Meeting Closed: 8.50pm

**NEXT MEETING:** 18th October, 2016

**SIGNED:**

**DATED:**