



## Student Dress Code/ Uniform Policy

The purpose of the Student Dress Code is to outline Willow Grove Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Willow Grove Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

Willow Grove Primary School, School Council is committed to the wearing of school uniform by all students. We believe that a uniform dress code encourages students to take pride in their own appearance, instils a recognition of themselves as an integral part of the school community and assists in developing pride in representing Willow Grove Primary School.

Issues of equality, health and safety and expense are also factors that contribute to the establishment of the uniform policy.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Willow Grove Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

### SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

Exceptions may be granted in the following circumstances:

- Students have been enrolled for less than 2 weeks
- Special medical conditions apply
- There are other special circumstances that have been negotiated with the Principal or nominee

Students that are not wearing school uniform (without an approved reason) will not be permitted to attend excursions or outside of school events.

Student leadership opportunities may be affected if a student is not wearing school uniform.



## UNIFORM AND APPEARANCE

The full list of Willow Grove Primary School's compulsory school uniform items are available at Appendix A to this policy.

- The wearing of the school uniform is compulsory
- The school colours are green, gold and black
- The Willow Grove Primary School Logo will be the only logo used
- Nicknames and Names on the front of clothing is prohibited
- There will be exceptions in cases of necessitous circumstances where special conditions exist and where children have been enrolled for less than two weeks
- Where breaches of the uniform code are evident, parents will be reminded of their obligations
- All children will be required to wear hats in accordance with the Willow Grove Primary School SunSmart Policy
- On days of Physical Education classes students should wear school uniform appropriate for physical activity. On these days students may wear their own runners.
- The school reserves the right to prohibit items which may be dangerous (e.g dangling earrings, sharp rings, long chains.) Studs and sleepers are the only acceptable forms of earrings. Safety aspects of shoes and, jewellery will be considered.
- Students are required to have natural hair colours and tidy hairstyles
- Tights do not replace pants
- Shorts, dresses, skorts and similar, must be sufficient length to reach mid-thigh, in accordance with Sunsmart policies

### **General appearance**

While at school, travelling to or from school or participating in school activities, Willow Grove Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

### **Jewellery and cosmetics**

Students are not permitted to wear offensive, bulky, or any decorative jewellery that may pose a safety risk, at school. Stud earrings and sleepers worn in the ears, are the only acceptably safe options for earrings. Watches (non-smart watches, in accordance with WGPS Mobile Phones Policy), and religious jewellery may be worn.

Cosmetics may not be worn at school.

### **Hair and Sun safety**

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety. This applies, regardless of gender.

School uniform hats must be worn outside from October – May, in accordance with our SunSmart Policy, and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice



Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

## PURCHASE OF UNIFORMS

- Uniform items can be purchased from Beleza Uniform Store in Moe
- Black pants, shorts, and skirts and black shoes may be purchased at various stores
- First school hat to be provided by the school in Prep or at grade entry into school. Further hats can be purchased from the school office
- The Grade 6 Polo Shirt will be available for purchase from the school. Families of students in grade 5 will be contacted regarding placing an order in Term 4

Willow Grove Primary School also operates a second-hand uniform store for parents. For further information, please speak to staff.

### **Support for families experiencing difficulty**

Please contact the Principal or any other staff member to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

## IMPLEMENTATION

Willow Grove Primary School will ensure that this Student Dress Code is communicated to all families and students through our website and upon enrolment. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Willow Grove Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background



- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

## CONCERNS ABOUT THIS STUDENT DRESS CODE

Willow Grove Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our website.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Reminders in our school newsletter
- Included in transition and enrolment packs
- Hard copy available from school administration upon request

## FURTHER INFORMATION AND RESOURCES

- Willow Grove Primary School Sunsmart Policy
- Willow Grove Primary School Parent Complaint Policy
- Willow Grove Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

## POLICY REVIEW AND APPROVAL

Policy last reviewed	August 2023
Consultation	School Council and Uniform Sub Committee – Term 2 and 3 2023
Approved by	School Council
Next scheduled review date	August 2026



## **APPENDIX A: WILLOW GROVE PRIMARY SCHOOL UNIFORM ITEMS**

### All year round

The following items may be worn all year round. There is an expectation that weather appropriate uniform options will be worn.

#### **Jumper**

Bottle green with school logo

Fleece Jacket – Bottle green with Logo (note: not available for purchase after 2023)

Hoodie- Bottle Green/gold trim with logo

Bomber jacket – Bottle green/ gold trim with logo

#### **Polo shirts**

Green long and short sleeved with school logo

Grade 6 printed polo shirt – Gold/green

Long sleeved shirts/ skivvy worn under short sleeved items must be bottle green or white

#### **Pants**

Plain black pants without decoration or brand name

Plain black leggings, without decoration, holes, bows or similar

Tights do not replace pants and are to have an accompanying item over the top.

#### **Dresses**

Green/ White/ Gold check dress.

Tunic – bottle green. Can be worn with gold or green long sleeved polo and black tights or leggings.

Must be mid-thigh or longer.

#### **Shorts**

Plain black shorts without decoration or brand name.

Must be mid-thigh or longer.

#### **Skorts**

Plain black skorts without decoration or brand name. May be worn with black tights/stockings.

#### **Socks or tights/stockings**

Black or white socks (no visible logos)

Black tights/stockings

#### **Footwear**

Footwear must be plain black.

Appropriate footwear is to be worn. Summer sandals with covered toes and heels, school shoes or pull on school boots or runners are permitted. No thongs or open-toed sandals are permitted.

Steel capped boots are not permitted, unless specifically required for an activity.

On Physical Education days, any colour of appropriate sports shoe may be worn.

#### **School Rain Coat (Optional Item)**

Windbreaker/ Spray jacket – Bottle green with logo



## **Willow Grove Primary School**

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Principal: Miss Tamara Halket

### **Headwear**

Bottle green, gold or white head bands, hair ribbons, “scrunchies” or headwear worn as part of cultural/religious beliefs. Elastic Bands used to tie up hair may be worn in any colour, but should not stand out.

School hats as per SunSmart Policy.

School beanies as per the approved design available at Beleza.

### **Scarf/ Gloves**

Bottle Green scarf with school logo – available from Beleza.

Black gloves/ bottle green gloves (can be purchased in numerous stores.)