



Willow Grove Primary School Student Dress Code

PURPOSE

The purpose of the Student Dress Code is to outline Willow Grove Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Willow Grove Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Willow Grove Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

The full list of Willow Grove Primary School's compulsory school uniform items are available at Appendix A to this policy.

General appearance

While at school, travelling to or from school or participating in school activities, students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms should be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden
- Studs, sleepers and watches are the only acceptable jewellery
- No make-up is to be worn. Nail polish is to be worn in neutral colours only.

Health and safety

Shoulder length or longer hair is to be tied back to help restrict the spread of lice and for student safety.



Jewellery, nails, hair accessories and similar items that interfere with students' ability to engage with school activities safely and fully are not permitted.

Students who wear braids or locs may wear them loose, except for situations where hair should be tied back for safety purposes.

School uniform hats must be worn outside from 1 October to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

Uniform items can be purchased from Beleza Uniform Store in Moe. Items worn on the lower half of the body can be purchased from any store and must not have a visible brand logo. A second hand uniform store is operated by the school with all items at a low cost. These items can be purchased at the office.

The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting prep or year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform (ASU) program.

Please contact the principal or another staff member to discuss support that we may be able to provide.

IMPLEMENTATION

Willow Grove Primary School will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Willow Grove Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.



EXEMPTIONS TO STUDENT DRESS CODE

We acknowledge that there might be instances where the enforcement of this dress code could impact students differently.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular financial hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Willow Grove Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our website.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Reminders in our school newsletter
- Included in transition and enrolment packs
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Willow Grove Primary School Sunsmart Policy
- Willow Grove Primary School Parent Complaint Policy
- Willow Grove Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).



Willow Grove Primary School

39-45 Moe-Willow Grove Road, Willow Grove VIC 3825

Phone: (03) 5635 2271

ABN: 44 446 257 821

Email: willow.grove.ps@education.vic.gov.au

Web: <http://www.willowgroveps.vic.edu.au/>

Principal: Miss Tamara Halket

POLICY REVIEW AND APPROVAL

Policy last reviewed	2026
Consultation	School Council/ Newsletter/ Staff 2026
Approved by	School Council
Next scheduled review date	2030



APPENDIX A: WILLOW GROVE PRIMARY SCHOOL UNIFORM ITEMS

All year round

The following items may be worn all year round. There is an expectation that weather appropriate uniform options will be worn.

Jumper

Bottle green with school logo

Fleece Jacket – Bottle green with Logo (note: not available for purchase after 2023)

Hoodie- Bottle Green/gold trim with logo

Bomber jacket – Bottle green/ gold trim with logo

Polo shirts

Green long and short sleeved with school logo

Grade 6 printed polo shirt – Gold/green

Long sleeved shirts/ skivvy worn under short sleeved items must be bottle green or white

Pants

Plain black pants without decoration or brand name

Plain black leggings, without decoration, holes, bows or similar

Tights do not replace pants and are to have an accompanying item over the top

Dresses

Green/ White/ Gold check dress.

Tunic – bottle green. Can be worn with gold or green long-sleeved polo and black tights or leggings.

Must be mid-thigh or longer. *Mid-thigh can be recognised as a length greater than the fingertips while arms are at sides.*

Shorts

Plain black shorts without decoration or brand name.

Must be mid-thigh or longer. *Mid-thigh can be recognised as a length greater than the fingertips while arms are at sides.*

Skorts

Plain black skorts without decoration or brand name. May be worn with black tights/stockings.

Must be mid-thigh or longer. *Mid-thigh can be recognised as a length greater than the fingertips while arms are at sides.*

Socks or tights/stockings

Black or white socks (no visible logos)

Black tights/stockings



Footwear

Shoes must be predominantly black.

Socks can be black or white without logo.

Appropriate style footwear is to be worn; Summer sandals with covered toes and heels, school shoes or pull-on school boots or runners are permitted. Gumboots are permitted outside during wet weather. No thongs or open-toed sandals are permitted. Shoes must not have wheels, lights or sounds.

Steel capped boots are not permitted, unless specifically required for an activity.

On Physical Education days, any colour of appropriate sports shoe may be worn.

School Rain Coat (Optional Item)

Windbreaker/ Spray jacket – Bottle green with logo

Headwear

Bottle green, gold or white head bands, hair ribbons, “scrunchies” or headwear worn as part of cultural/religious beliefs. Elastic bands used to tie up hair may be worn in any colour, but must not stand out.

School hats as per SunSmart Policy.

School beanies as per the approved design available at Beleza.

Scarf/ Gloves

Bottle Green scarf with school logo – available from Beleza.

Black gloves/ bottle green gloves (can be purchased in numerous stores).

Long Pants	
Shorts/ Skirts/ Skorts  length example	
School Polos (gold for under tunics only)	<div>  </div> <div> Grade 6 only  </div>



Willow Grove Primary School

39-45 Moe-Willow Grove Road, Willow Grove VIC 3825

Phone: (03) 5635 2271

ABN: 44 446 257 821

Email: willow.grove.ps@education.vic.gov.au

Web: <http://www.willowgroveps.vic.edu.au/>

Principal: Miss Tamara Halket

Summer Dress				
Winter Tunic				
Jumper/ Jacket/ Hoodie				
Footwear				
Other Seasonal Items				
Combination Samples:				
Summer Dress (mid-thigh length, or longer)				
				
Winter Tunic (mid-thigh length, or longer)				



Willow Grove Primary School

39-45 Moe-Willow Grove Road, Willow Grove VIC 3825

Phone: (03) 5635 2271

ABN: 44 446 257 821

Email: willow.grove.ps@education.vic.gov.au

Web: <http://www.willowgroveps.vic.edu.au/>

Principal: Miss Tamara Halket

Long pants			
Shorts (mid-thigh length, or longer)			
Skort/ Skirt (mid-thigh length, or longer)			



Willow Grove Primary School

39-45 Moe-Willow Grove Road, Willow Grove VIC 3825

Phone: (03) 5635 2271

ABN: 44 446 257 821

Email: willow.grove.ps@education.vic.gov.au

Web: <http://www.willowgroveps.vic.edu.au/>

Principal: Miss Tamara Halket

Jacket/ jumper/ hoodie can be worn with all			
Black Shoes (cover toe and heel, no lights, wheels or steel caps)			
Other seasonal items (Beanies - no logos from other organisations)		Long sleeve undergarment- worn under short sleeve polo (white or bottle green skivy)	